

Office us Only:

Official start date _____

Private 4C



Enrollment Application

Please complete the application in full and legibly

Child's Full Name _____

Child's Full Address _____

Sex: Male _____ Female _____ Date of Birth _____

Mother's Name _____

Mother's Address (If different from child) _____

Date of Birth _____ SSN# _____

Email Address _____

Employer _____ Occupation _____

Work Address _____

Cell phone # _____ Cell Phone Service Provider _____

Home # _____ Work # _____

Father's Name _____

Father's Address (If different from child) _____

Date of Birth _____ SSN# _____

Email Address _____

Employer _____ Occupation _____

Work Address _____

Cell phone # _____ Cell Phone Service Provider _____

Home # _____ Work # _____

| |
|--|
| Primary residence: Mother _____ Father _____ With both _____ Who has legal custody? _____ Can the non-custodial parent pick up the child? Yes _____ No _____ |
|--|

Enrollment is a twelve-month basis. Prices are subject to change in August if needed. Tuition is due on the Friday prior to service given. A \$20.00 late fee will be applied to the account on Monday evening if the tuition payment has not been received. _____ (initial here) If the tuition is not paid by Tuesday morning at the latest the child/ren cannot attend the program until it is paid in full. _____ (initial here) **There are no refunds for vacation, illness, absences, early pick-ups, or inclement weather days.** Any fees incurred as a result of tuition balances referred to a collection agency is the sole responsibility of the parent. _____ (initial here) Enrollment of the child requires a **\$70.00 (1 child) or \$100.00 (2 or more children) non-refundable registration fee each year.** Any child who is picked up after 6:30pm will be charged \$1.00 for every minute they are late. After 6:45pm with no call from parents, Apopka Child Academy will contact the local Police Department and the child will be taken to the local precinct. We reserve the right to terminate this contract if any fees are not paid in full or if the school feels it is in the best interest of both parties to do so.

Desired Start Date _____ How did you hear about our Academy? _____

Parent signature _____ Date _____

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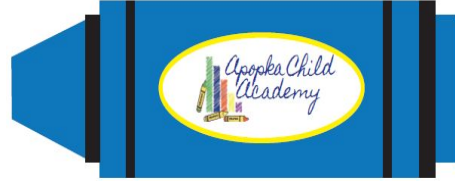
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Care Needed:

- _____ Full day/Child care
- _____ Holidays
- _____ Before Care Program
- _____ After Care Program
- _____ Before and After Care Program
- _____ Summer Camp
- _____ EHS Program



| | | |
|------------------------------|----------------------------|----------------------------|
| _____ Dream Lake Elementary | _____ Lovell Elementary | _____ Wolf Lake Elementary |
| _____ Rocksprings Elementary | _____ Apopka Elementary | _____ Wheatley Elementary |
| _____ Zellwood Elementary | _____ Lakeville Elementary | _____ Wolf Lake Middle |

Medical Information

I hereby grant permission for the staff of this facility to contact the following medical personnel to obtain emergency medical care if warranted.

Doctor's Name _____ **Doctor's Phone #** _____

Doctor's Office _____

Food and Nutrition Policy

I _____ Parent/ Legal Guardian of _____, hereby acknowledge by signing this form that I have completely read and fully understand and have received a copy of the " Food and Nutrition Policy" as established by DCF Requirement.

Signature _____ Date _____

First Aid/Emergency

In the event of an emergency, I authorize the staff of Apopka Child Academy to provide any first aid care deemed necessary for my child. In the event of an emergency in which I cannot be reached, the physician listed above and the local hospital are hereby authorized to provide any emergency treatment deemed necessary for my child.

Signature _____ Date _____

Permission for Field Trips

I understand that field trips are an integral part of the curriculum and that my child will be secured in a seat belt or child safety device if being transported in a car or bus on a field trip. I also understand that I will be given prior notice of all field trips. With this

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understanding, I hereby give permission for the staff and volunteers of Apopka Child Academy to take my child on field trips while he/she is enrolled in the program.

Signature _____ Date _____

Uniforms

Please be advised that Apopka Child Academy is a uniform mandated school and my child/ran is/are required to wear uniforms Monday through Friday beginning August and ending in May/June of the school year.

Signature _____ Date _____

Photo Permission

In order to capture our children during work time and/or at play photographs may be taken by Apopka Child Academy or/and by the media (magazines, newspapers etc.). I/we give permission for Apopka Child Academy to use our child _____'s photograph on the website, social media, fliers, brochures, or any other publication pertinent to Apopka Child Academy. We realize our child's first and last name will not be used in such publications. I certify that all of the information given on this form is correct and accurate to the best of my/our knowledge. I/we promise that I/we will notify the provider, if any or all of the information changes.

Signature _____ Date _____

Attorney Fees and Collection Costs

If you do not comply with your obligations under this agreement, you agree to pay the reasonable attorney fees, expenses and court costs incurred by Apopka Child Academy in order to collect your account or protect our rights. _____ (initial here)

Important Information

- Section 65c-22.006(2), F. A. C., requires a current **Physical Examination** (form 3040) and **Immunization Record** (form 680 or 681) within **30 days** of enrollment.
- Section 402.3135(5), F. S., requires that parents receive a copy of The Child Care Facility Brochure, "KNOW YOUR CHILD CARE FACILITY"
- Section 65c-22.006(4) © 2, F. A. C., requires that parents are notified in writing of disciplinary. Practices used by the child care facility.
- By signing below, you verify that you have the above items and that all the information on this enrollment form is complete and accurate.
- I hereby grant permission for the staff of this facility to have access to my child's records.

I have read the agreement entitled "Parent Handbook and Policy Agreement" and accept the conditions stated therein:

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Parent's Name(Print) _____ Child's Name _____

Signature _____ Date _____

Signature of Administrative staff that checked paperwork _____

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Emergency contacts and Authorized pick up

The child will only be released to the custodial parent or legal guardian and the people listed below. Please make sure to put any and everyone on the list.

(We ask for the last 4 digits of their SSN to be used as their future door code to enter the school)

Name _____ Relationship _____

Address _____

Date of Birth _____ Last 4 of SSN _____

Email Address _____

Cell phone # _____ Cell Phone Service Provider _____

Home # _____ Work # _____

.....

Name _____ Relationship _____

Address _____

Date of Birth _____ Last 4 of SSN _____

Email Address _____

Cell phone # _____ Cell Phone Service Provider _____

Home # _____ Work # _____

.....

Name _____ Relationship _____

Address _____

Date of Birth _____ Last 4 of SSN _____

Email Address _____

Cell phone # _____ Cell Phone Service Provider _____

Home # _____ Work # _____

.....

Name _____ Relationship _____

Address _____

Date of Birth _____ Last 4 of SSN _____

Email Address _____

Cell phone # _____ Cell Phone Service Provider _____

Home # _____ Work # _____

Parent's Signature _____ Date _____

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Before coming to Apopka Child Academy, who has been caring for your child? _____

Describe your child's temperament, behavior, and activity level _____

What are your child's favorite activities? _____

What are your child's least favorite activities? _____

Does your child have any particular habits or mannerisms such as thumb sucking, nail biting, etc.? Please explain _____

Does your child have any physical handicaps? _____

Emotional difficulties? _____

Does your child have allergies? _____

Is your child potty trained? _____

Any other difficulties (e.g. sleeping, eating, aggression)? _____

Do you have any other children? _____

Language spoken at home? _____

Are there any medical problems we should be aware of? _____

Do you anticipate your child having any specific problems adjusting to school? _____

Has your child had any previous group or preschool experience? _____

Does your child have any bladder or bowel irregularities? _____